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| **1.** | **Call to Order** |  |  |
| **2.** | **Agenda** | a) | December 20th, 2022 Regular Council Meeting  *(that Council approve as is or with additions/deletions as amended)* |
| **3.** | **Minutes:**  *Pages 1-6* | a) | November 23rd, 2022 Council Meeting Minutes  *(that Council approve as is or as amended)* |
| **4.** | **Appointments or Delegation**  *Pages 7- 19* | a) | Robert Smith, CAO/Manager, Athabasca Regional Waste Management Services Commission 5:15 p.m. Attached please find the letter and questions forwarded to Mr. Smith, and Bylaw 01-22, Bylaw of the Board of Directors of the Athabasca Regional Waste Management Services Commission governing the fees of the Commission.  *(that Council accept the presentation by Robert Smith, CAO/Manager of the Athabasca Regional Waste Management Services Commission for information or some other direction as given by Council at meeting time)* |
| **5.** | **Public Hearings** | a) | N/A |
| **6.** | **Bylaws**  *Bylaw 08-2022*  *Subdivision & Development Appeal Board Bylaw 08-2022*  *Pages 20-25*  *Bylaw 09-2022*  *Credit Card Borrowing Bylaw*  *Pages 26-27*  *Bylaw 07-2022*  *Community Peace Officer & Enforcement Services*  *Pages 28-30* | a)  b)  c) | Further to discussion and direction at the November 23rd, 2022 meeting, Bylaw 08-2022, being a Bylaw for the Subdivision & Development Appeal Board; Page 57 of the Municipal Accountability Program (MAP) Review Report for 2022 is attached, with changes as follows:  Clause 2.1 c) has been amended to read: “no more than one Councillor” and Clause 3.4 has been amended in it’s entirety to reflect Section 638 of the Municipal Government Act. This Bylaw has been vetted by Municipal Affairs, with the suggestion that Clause 3.4 the reference to “subsection 1” be changed to “Section 638 of the Municipal Government Act”  *(give 1st reading to Bylaw 08-2022 as presented or amended, give 2nd reading as presented or amended, give unanimous consent to consider 3rd reading as presented or amended, give 3rd and final reading as presented or amended)*  *(or some other direction as given by Council at meeting time)*  Bylaw 09-2022, being a Bylaw for Credit Card Borrowing - during a webinar hosted by Alberta Municipal Affairs, it was noted that many Municipalities do not have a Bylaw for Credit Card borrowing. Although this was not a legislative gap when the MAP was completed for the Summer Village of Island Lake, it is a must moving forward.  *(give 1st reading to Bylaw 09-2022 as presented or amended, give 2nd reading as presented or amended, give unanimous consent to consider 3rd reading as presented or amended, give 3rd and final reading as presented or amended)*  *(or some other direction as given by Council at meeting time)*  Further to discussion and direction at the November 23rd, 2022 meeting, Bylaw 07-2022, being a Bylaw for the provision of Community Peace Officer & Enforcement Services is attached for approval. This Bylaw is not only a requirement according to a legislative gap in our MAP review, but is also necessary to engage the services of Athabasca County for enforcement services. The Bylaw has been vetted by Kevin Rowan, Enforcement Services for Athabasca County on December 1st, 2022.  *(give 1st reading to Bylaw 07-2022 as presented or amended, give 2nd reading as presented or amended, give unanimous consent to consider 3rd reading as presented or amended, give 3rd and final reading as presented or amended – or some other direction as given by Council at meeting time)*  *(some other direction as given by Council at meeting time)* |
| **7.** | **Business** | a) | Bylaw Enforcement Services – Athabasca County, to engage the services of the Enforcement Officers through the County, the following motions must be made for appointment, as requested by Athabasca County:  *“that the Summer Village of Island Lake designate Athabasca County Peace Officer Kevin Rowan as its Peace Officer as required”*  *“that the Summer Village of Island Lake designate Athabasca County Peace Officer Jason Ollie as its Peace Officer as required”*  *“that the Summer Village of Island Lake appoint Athabasca County Peace Officer Kevin Rowan as a Bylaw Enforcement Officer for the Summer Village of Island Lake for the issuance of various orders under the Municipal Government Act as required”*  *“that the Summer Village of Island Lake appoint Athabasca County Peace Officer Jason Ollie as a Bylaw Enforcement Officer for the Summer Village of Island Lake for the issuance of various orders under the Municipal Government Act as required”* |
|  | *Pages 31-33* | b) | Morrison Hershfield, Island Lake Summer Village Expression of Interest (EOI), Municipal Climate Change Action Centre (MCCAC) Planning Stream (Climate Resilience and Adaptation Plan) – subsequent to the presentation provided to Council at the November 23rd, 2022 meeting, Council indicated their desire to move forward on an expression of interest and subsequent application to be submitted to the MCCAC Planning funding stream to complete a Climate Resilience and Adaptation Plan. As noted in the November 23rd, 2022 presentation, the cost to prepare the EOI will be rolled up into the project administration costs, should the application be successful. If the application is not successful, there is no cost to the Summer Village to prepare the EOI. Should the Summer Village be successful in their submission, we would contract Morrison Hershfield to complete the climate risk assessment and climate adaptation plan, with project costs to be covered by grant funds, meaning there are not expected municipal financial contributions. The project overview is attached for your reference. To move ahead with this, a Council motion is required.  *(that the Summer Village of Island Lake engage Morrison Hershfield to support the Summer Village of Island Lake on an Expression of Interest and subsequent application to be submitted to the* *Municipal Climate Change Action Centre Planning Stream to complete a Climate Resilience and Adaptation Plan for the Municipality)*  *(some other direction as given by Council at meeting time)* |
|  |  | c) | 2021 Candidates Campaign Disclosure Statement submissions – subsequent to discussion with Municipal Affairs, Elections Alberta, Administration has forwarded the required forms to Council for completion. These forms do not have to be submitted electronically, however must be retained by the Municipality. The caveat, outlined in the Local Authorities Election Act, RSA 2000, Chapter L-2, Section 147, Municipal Election Finance & Contribution Disclosure, is that the $500 fine for not submitting the required form within the indicated period (on or before March 1st, immediately following a general election) must be paid to the Municipality.  *(that each Council member complete and submit their respective 2021 Candidates Campaign Disclosure Statement forms to Administration, and further that the Municipality adhere to Section 147 of the Local Authority Elections Act and issue the respective fines)*  *(some other direction as given by Council at meeting time)* |
|  | *Pages 34-36* | c) | Brownlee LLP Emerging Trends in Municipal Law Seminar – the noted annual law seminar is scheduled for Thursday, February 16th, 2023 in Edmonton Expo Centre. In-person registration is $185 + GST and virtual registration is $100 + GST per person. Course topics are not known at this time.  *(that Council and Administration be authorized to attend the Brownlee LLP Emerging Trends in Municipal Law Seminar scheduled for February 16th, 2023)*  *(accept for information)* |
|  | *To be forwarded prior to next meeting* | d) | 2023 Draft Operating and Capital Budget – this will be our second review of the 2023 Draft Budget; discussion to take place at meeting time. Deputy Mayor Fisher has provided the following comments on the draft budget, as well as consideration for Capital/Grants as follows:  Operational  - Grasscutting, increase by $500  - Tree removal / beaver control, increase by $1,500.00  - Road Maintenance – remain the same as last year  - ensure $3,000 is in the budget for culvert repair  Capital/Grants  - paving Tranquil Drive approx.. $170,000  - $25,000 purchase and install boat docks  *(that changes to the Draft 2023 Operating and Capital Budget be made as directed at meeting time, and that the revised draft budget be brought back to the next meeting)* |
|  | *Page 37* | e) | November 15th, 2022 letter from the Greater North Foundation – the noted Foundation is requesting Council approval to establish reserve funding to improve the Foundation’s position for possible government grants and/or partnerships.  *(that the Council of the Summer Village of Island Lake approves the establishment of a reserve fund by the Greater North Foundation as outlined in the* ***Alberta Housing Act and Management Body Operating and Administration Regulation****)*  *(some other direction as given by Council at meeting timer)* |
|  |  | f) |  |
|  |  | g) |  |
|  |  | h) |  |
| **8.** | **Financial** | a) | Forwarded under separate cover as at November 30th, 2022  *(that Council accept the income and expense statement of November 30th, 2022 as presented)* |
| **9.** | **Councillors’ Reports** |  |  |
|  |  | a) | Mayor Newton |
|  |  | b) | Deputy Mayor Fisher |
|  |  | c) | Councillor Wasmuth |
| **10.** | **Administration Reports** | a)  b)  c)  d)  e)  f) | To Do List – November 23rd, 2022 (forwarded under separate cover)  SDAB Hearing Update  Development Officer Position |
| **11.** | **Communication and Correspondence**  *Page 38-39* | a) | Town of Ponoka, November 23, 2022 letter to Honourable Jason Copping, Minister of Health regarding volunteer fire departments in rural Alberta. |
|  | *Page 40* | b) | Northern Lights Library System Board, December 2, 2022 email advising the approval of the 2023 budget. |
|  | *Pages 41-43* | c) | Undated letter from the Honourable Mike Ellis, ECA Minister regarding victim services. |
|  | *Pages 44-49* | d) | 22DP26-04, Plan 763TR, Block 1, Lot 18; 245 Lakeshore Drive – shed with electrical service, site grading and drainage. |
| **13.** | **Closed Session** |  | Closed Meeting Session – 3rd Party Personal Privacy (FOIPP Act, Sec. 17) |
| **14.** | **Next Meeting** |  | Next Meeting is scheduled for January 18th, 2023 at 5:00 p.m. Does Council wish this to be a zoom meeting or in person and zoom? |
| **15.** | **Adjournment** |  |  |

Next Meetings: January 17th, 2023

February 16th, 2023 Brownlee LLP Emerging Trends Law Seminar

February 21st, 2023

March 21st, 2023

April 18th, 2023

May 16th, 2023

June 20th, 2023

July 18th, 2023

August 15th, 2023

September 19th, 2023