

SUMMER VILLAGE OF ISLAND LAKE  
REGULAR COUNCIL MEETING MINUTES  
WEDNESDAY, OCTOBER 18, 2017  
ROYAL EXECUTIVE INN, EDMONTON, ALBERTA

PRESENT: Council: Mayor, Chad Newton (Via Teleconference / Arrived at 6:16 p.m.)  
Deputy Mayor, Jim Montague  
Councillor, Duncan Binder

Administration: Wendy Wildman, CAO (Via Teleconference)  
Susan Dales, Administrative Assistant  
Heather Luhtala, Administration Team Member

Delegation(s): 0

Public at Large: 0

	MOVED #	
1.	<b>CALL TO ORDER</b>	Deputy Mayor Montague called the meeting to order at 5:45 p.m.
2.	<b>AGENDA</b> 17-139	<b>MOVED</b> by Councillor Binder that the October 18, 2017 agenda be approved as presented.  <b>CARRIED</b>
3.	<b>MINUTES</b> 17-140	<b>MOVED</b> by Deputy Mayor Montague that the minutes of the August 28, 2017 Regular Council Meeting be approved as presented.  <b>CARRIED</b>
4.	<b>BUSINESS</b> 17-141  17-142  17-143	<b>MOVED</b> by Mayor Newton that Council approve the AUMA Procurement Card Agreement for five credit cards, each card having a limit of \$5,000.00 and a \$25,000 per month limit and that execution of the agreement be authorized.  <b>CARRIED</b>  <b>MOVED</b> by Mayor Newton that the AltaGas Franchise fee remain at 0% for the 2018 year.  <b>CARRIED</b>  <b>MOVED</b> by Councillor Binder that Council ratify their support to Athabasca County in their application for funding under the Alberta Municipal Affairs Fire Services Training Grant.  <b>CARRIED</b>

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	<p>17-144</p> <p>17-145</p> <p>17-146</p> <p>17-147</p> <p>17-148</p>	<p><b>MOVED</b> by Councillor Binder that the Summer Village Development Officer initiate the enforcement of the removal of chattels on Municipal Reserve properties.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p>Mayor Newton arrived at 6:16 p.m.</p> <p><b>MOVED</b> by Deputy Mayor Montague that the Development Officer initiate enforcement with respect to the drainage concern at Lot 6 Block 2 Plan 5537MC.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p><b>MOVED</b> by Councillor Binder that Council approve a refund to Tax Roll #326 in the amount of \$1,100.00 due to an overcharge on development permit fees.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p><b>MOVED</b> by Mayor Newton that a letter of response be sent to the resident at 204 Lakeshore Drive North with respect to his October 11, 2017 email concerning beavers on his property and advise what steps the Summer Village has taken and will continue to take on public property and further direct the resident to available information for beaver control on private land.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p><b>MOVED</b> by Mayor Newton that Council accept for information the discussion with respect to Development Officer services.</p> <p style="text-align: right;"><b>CARRIED</b></p>
<p>5.</p>	<p><b>COUNCIL REPORTS</b></p> <p>17-149</p> <p>17-150</p>	<p><b>MOVED</b> by Councillor Binder that the subject line of all future emails begin with "SVIL" for organization, clarity and efficiency.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p><b>MOVED</b> by Deputy Mayor Montague that Council accept for information the verbal Council reports as presented.</p> <p style="text-align: right;"><b>CARRIED</b></p>

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<b>6. PUBLIC WORKS</b>		
17-151	<b><u>11 Lakeshore Drive South – Holding Tank Placement/Setbacks</u></b>	<b>MOVED</b> by Councillor Binder that Council approve either of the following with respect to the request from the resident for a holding tank variance at 11 Lakeshore Drive South: -installation of a 1000 gallon tank to be kept within the property boundaries and ensuring the proper safety codes setbacks from the existing building(s); or -installation of a 1500 gallon holding tank 4” onto the Municipal Reserve, and an encroachment agreement must be entered into with municipality and registered on title and ensuring the proper safety codes setbacks from the existing building(s). <p style="text-align: right;"><b>CARRIED</b></p>
17-152	<b><u>184 Lakeshore Drive South - Fencing</u></b>	<b>MOVED</b> by Mayor Newton that 184 Lakeshore Drive South fencing be referred to the Development Officer for follow up to ensure a development permit is in place. <p style="text-align: right;"><b>CARRIED</b></p>
17-153	<b><u>149 Lakeshore Drive South – Deck Variance</u></b>	<b>MOVED</b> by Mayor Newton that Council approve the variance as requested and presented for the deck rebuild at 149 Lakeshore Drive South. <p style="text-align: right;"><b>CARRIED</b></p>
17-154	<b><u>15 Lakeshore Drive South/24 Elk Avenue – Sewage System Concerns</u></b>	<b>MOVED</b> by Mayor Newton that the 15 Lakeshore Drive South and 24 Elk Avenue sewage concerns be forwarded to Inspections Group for inspection. <p style="text-align: right;"><b>CARRIED</b></p>
17-155	<b><u>28 Trout Street – RV Sewage</u></b>	<b>MOVED</b> by Mayor Newton that the 28 Trout Street RV sewage concerns be forwarded to the Development Officer for follow up. <p style="text-align: right;"><b>CARRIED</b></p>
17-156	<b><u>275 Lakeshore Drive North – Untidy/Unsightly Property Notice</u></b>	<b>MOVED</b> by Mayor Newton that no further action take place at this time with respect to the previous untidy/unsightly notice on 275 Lakeshore Drive North. <p style="text-align: right;"><b>CARRIED</b></p>

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<b>7.</b>	<b>FINANCIAL</b> 17-157	<p><b>MOVED</b> by Deputy Mayor Montague that the following financial items be accepted for information:</p> <ul style="list-style-type: none"> <li>- Bank Statements, Bank Reconciliations, Accounts payable cheque listings for August &amp; September of 2017,</li> <li>- Income statement and Expense statements as of August &amp; September of 2017</li> </ul> <p style="text-align: right;"><b>CARRIED</b></p>
<b>8.</b>	<b>CAO REPORT</b> 17-158	<p><b>MOVED</b> by Mayor Newton that Council accept for information the verbal Administration report as presented.</p> <p style="text-align: right;"><b>CARRIED</b></p>
<b>9.</b>	<b>INFORMATION AND CORRESPONDENCE-</b> 17-159	<p><b>MOVED</b> by Mayor Newton that the following information and correspondence be accepted:</p> <ul style="list-style-type: none"> <li>a) AUMA, Lisa Holmes President AUMA Email dated August 25, 2017 announcing a change in senior management. Effective August 25, 2017 Ms. Sue Bohaichuk appointment as CEO has been terminated and Mr. Dan Rude the Chief Financial Officer has been appointed Interim Chief Executive Officer.</li> <li>b) Alberta Summer Village Association (ASVA) Beverly Smith email dated Sept. 14, 2017. Fees for membership will be going up \$50.00 for 2018.</li> <li>c) Alberta Municipal Affairs – Michael Scheidl, letter dated September 26, 2017 – Conflict Resolution Day will be Celebrated on October 19, 2017.</li> <li>d) Athabasca and Area Prevention of Relationship Abuse Action – Tamara Yurchak, Secretary, letter dated October 2, 2017 Thanking Island Lake for their donation.</li> <li>e) Proposed Subdivision of Lot 1 &amp; 2, Block 17, Plan 142-4792 NW 35-67-24-W4 Summer Village of Island Lake. The original application was denied by the Municipal Planning Services in August. The application was resubmitted and was referred to council for comments by email as it was due in a 15-day window.</li> <li>f) Alberta Municipal Affairs – Hon. Shaye Anderson – letter dated September 18, 2017 – The operating spending plan submitted has been accepted.</li> </ul> <p style="text-align: right;"><b>CARRIED</b></p>

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<b>10.</b>	<b>IN CAMERA</b>	n/a
<b>11.</b>	<b>NEXT MEETING</b> 17-160	<b>MOVED</b> by Mayor Newton that the next regular Council meeting be scheduled for Tuesday, November 21, 2017 at 5:30 p.m. at 11506-16A Avenue in Edmonton, Alberta. <p style="text-align:right"><b>CARRIED</b></p>
<b>12.</b>	<b>ADJOURNMENT</b>	The meeting adjourned at 7:40 p.m.

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Mayor, Chad Newton

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Chief Administrative Officer, Wendy Wildman