

SUMMER VILLAGE OF ISLAND LAKE

Minutes

For the regular meeting of the Council of the Summer Village of Island Lake, held at 5:30 p.m. **Wednesday, November 9, 2011**, in council chambers at 11318 – 10 Avenue NW, Edmonton, Alberta.

PRESENT: Robert Yontz Mayor
 Chad Newton Councillor
 Jim Montague Councillor (via teleconference)
 Anita Blais Administrator

1. **Call to Order**
The mayor called the meeting to order at 5:35 p.m.

2. **Additions to and Adoption of Agenda**
RESOL. 11-001
MOVED by councillor Newton that the agenda be adopted as amended. **CARRIED**

3. **Minutes**
RESOL. 11-002
MOVED by mayor Yontz that the minutes of October 4, 2011 be adopted as drafted. **CARRIED**

4. **Business Arising from Minutes:**
 - (a) Sewer update: Administration will ask G&M Management for all the information and will confirm if they have been fully paid to continue process. Investigate some other qualified individual to finalize process.
RESOL. 11-003
MOVED by councillor Newton that administration send compliance reminders, with an extension to spring provided that a completion date is indicated. **CARRIED**
RESOL. 11-004
MOVED by mayor Yontz that contact G&M Management for the information and a copy of the letter that went out. **CARRIED**

 - (b) Proposed subdivision:
RESOL. 11-005
MOVED by mayor Yontz to approve, subject to no additional approaches being constructed to access Tranquille Drive. **CARRIED**

NEW BUSINESS

5. **Council Reports**

6. **Public Works**
 - (a) Road Projects: Mayor Yontz will contact David Gray to find out exactly what has been paid for.

 - (b) Landscape Projects: Quotes for \$47,670.00 were reviewed and will need to be budgeted for in 2012. Councillor Newton will investigate if there are any grants available.

7. Financial matters:

- (a) Financial Statement for October 31, 2011 was received for information.
- (b) Accounts paid were received for information.
- (c) Grant application for 2012: Administration will investigate to determine exactly what has been applied for and what has been received.

8. Development & Assessment

- (a) Land use bylaw: Council reviewed administration's report and recommendations on changes.

RESOL. 11-006

MOVED by councillor Montague to schedule a public hearing for sometime in January 2012. **CARRIED**

RESOL. 11-007

MOVED by mayor Yontz to give first reading to land use bylaw 01-2010, as amended. **CARRIED**

- (b) Bylaw 03-10, Assessment Review Board: Council will review for next meeting.

- (c) Bylaw 04-10, Assessment Complaints: Council will review for next meeting.

9. Taxation and Administration

- (a) Transition items/issues: Council reviewed the report prepared by administration, which included such items as: official oaths not sworn and signed, bylaw register not up-to-date, files are a disaster. Muniware quoted \$2,000 for data conversion. Administration quoted \$1,500.00. Data conversion is 50% completed. New file folders and hanging folders will need to be purchased. Administration will prepare a proposal to hire someone to clean up the files (possibly to scan old files as well) and investigate if there is a grant available for this project.

RESOL. 11-008

MOVED by mayor Yontz to pay \$1,500 for data conversion. **CARRIED**

Oaths of office were sworn and signed.

- (b) Bylaw updates: Council reviewed the report prepared by administration. Administration will work on updating bylaws. This process will take several months to complete.

- (c) Newsletter: Administration will prepare the newsletter to be sent out as soon as possible.

- (d) Muniware agreements:

RESOL. 11-009

MOVED by councillor Newton to sign the agreements. **CARRIED**

- (e) BISL:

RESOL. 11-010

MOVED by councillor Montague to support the recommendation to use the remaining lake stewardship funds a study for Baptist and Island lakes for the installation of a weir, and fund the start up of an Island Lake Stewardship Association. **CARRIED**

- (f) Letter re: Skating Rink donation

RESOL. 11-011

MOVED by mayor Yontz to donate \$750.00. **CARRIED**

- (g) Letter from ASVA regarding lake monitoring and testing was received for information

(h) Letter from Athabasca Physician Recruitment Committee requesting \$2,500 donation.

RESOL. 11-012

MOVED by councillor Montague to contribute \$2,500 for this year. Cannot commit funds from next years budget.

CARRIED

10. Safety Matters

(a) Dangerous tree: Blue Spruce coming out Friday to do two trees

(b) Letter re: burn request Administration will respond that Bylaw 201-02 does not allow for open fires in the village and therefore the request is denied.

11. Assortment of Newsletter, Bulletins etc.:

12. Date of next Meeting: Monday, January 16, 2012 at 5:30

13. Adjournment

RESOL. 11-013

MOVED by councillor Newton that the meeting be adjourned at 8:15 p.m.

CARRIED

Robert Yontz, Mayor

A. Blais, Administrator