

SUMMER VILLAGE OF ISLAND LAKE

MINUTES

For the **organizational** meeting of the Council of the Summer Village of Island Lake, scheduled for **5:30 p.m. Wednesday, August 22, 2012**, in council chambers at 11318 – 10 Avenue NW, Edmonton, Alberta.

PRESENT: Robert Yontz Councillor
Chad Newton Councillor
Jim Montague Councillor
Anita Blais Administrator

1. Call to Order

The administrator called the meeting to order at 5:45 p.m.

RESOL. 12-071

MOVED by councillor Newton that councillor Yontz hold the position of mayor for the coming year. **CARRIED**

RESOL. 12-072

MOVED by councillor Montague that councillor Newton hold the position of deputy mayor for the coming year. **CARRIED**

Committees: councillor Montague: Public Works, Mayor Yontz: Lake stewardship, lake access, BISL, water & wastewater, councillor Newton, recreation, landscaping. The mayor assumed the chair.

Guest: Ian Fox, Emergency Management NE Field Officer

Council has responsibilities under the Emergency Management Act. Bylaw is not necessary, but recommended. Must have an emergency program and plan. Must have an advisory committee, agency and director of emergency management. Must notify province and public if declaring a state of local emergency. Mutual aid agreement: should specify who can ask for mutual aid agreement to come into effect. How old are our mutual aid agreements? Could be better way to do it. Public information officer training for council. Binder containing: Contact lists, items that will change on a regular basis. Copy of act, reference materials, notification policy, Bylaw – someone sit on agency, still want ability to declare, but work under county's plan, (hazard, risk assessment).

New act, provisions for regional activities, the summer village can apply to the minister to remove emergency planning aspect from the summer village and transfer to Athabasca county. Put together regional group. Work with county council regional plan will still be the ones to make declaration. Apply for MEMP through milenet Linda Cooper to get generic bylaw. Ron Jackson, Director Emergency Management

Committee possible as well, would need to include all local municipalities.

Ian Fox left the meeting at 7:05 p.m.

2. Agenda:

5 e Living by the Water, f) BISL update

RESOL. 12-073

MOVED by councillor Newton to adopt the agenda as drafted. **CARRIED**

3. Minutes: June 20, 2011

RESOL. 12-074

MOVED by councillor Montague to adopt the minutes as drafted. **CARRIED**

4. Business Arising from Minutes:

(a) Sewer inspections: Vicki Stafford will prepare a report and submit. She has worked on a new sewage bylaw to clarify some issues. Bylaw 08-2012 replaces bylaw 03-2008 administration will prepare a document stating that the property is up to code (indicating

ITEM # 3
SEP 19 2012

compliance with the bylaw)

RESOL. 12-075

MOVED by councillor Montague to give first reading to bylaw 08-2012.

CARRIED

RESOL. 12-076

MOVED by councillor Newton to give second reading to bylaw 05-2012.

CARRIED

RESOL. 12-077

MOVED by mayor Yontz to give consideration to third reading of bylaw 05-2012.

CARRIED

RESOL. 12-078

MOVED by councillor Montague to give third reading to bylaw 05-2012.

CARRIED

NEW BUSINESS

5. Council Reports

(a) Bylaw enforcement: Report prepared by Vicki Stafford was received for information.

(b) Street lights: Rate is \$19/streetlight, plus energy costs, distribution costs, etc. Installation costs are borne by Fortis. Councillor Newton will arrange with Fortis for the installation.

RESOL. 12-079

MOVED by mayor Yontz to have Fortis install streetlights and power to the baseball diamond and park facility on Beaver Ave.

CARRIED

(c) Road upgrade: Waiting for surveyor, will need a new quote from Vandervaate for tree removal. Road ban signs need to be ordered. Administration will send out a road ban bylaw to be reviewed prior to the next meeting

(d) Lake Access: Mayor Yontz submitted a report on work completed. Received for information.

(e) Living by the Water: Four of the people that councillor Montague lined up cancelled at the last minute.

(f) BISL update: Mayor Yontz presented the minutes from the latest BISL meeting

6. Public Works

(a) Road Crossing Agreement: Two agreements with AltaGas Utilites were received for information.

(b) Fortis: a letter from Fortis about new power service was received for information.

(c) Quote from David Gray Enterprises: work has already been completed.

7. Financial matters:

(a) Financial Statement for July 31, 2012 was received for information.

(b) Accounts paid listing was received for information.

(c) Grants: Firesmart grant money has been received. Federal Gas Tax and Basic Municipal Transportation grants have been applied for. Approval for FGT has been received, we will receive 75% of the grant this year, with the balance paid out next year. One more statement of funding and expenditures needs to be completed for the MSI capital grant.

8. Development & Assessment

(a) Land Use Bylaw needs to be posted on the website.

- (b) Sea Cans: do not comply with the land use bylaw.
- (c) Dev. Permits, 8, 9, memorial park were received for information.
- (d) Letter to Majeau: Received for subdivision
- (e) Proposed subdivision: Municipal Planning letter requesting developer to sign an extension was received for information.
- (f) Flaman subdivision: an email from Flaman was received for information.

9. Taxation and Administration

- (a) Fines and penalties: Administration will draft a schedule of fees and fines for the next meeting.
- (b) Summer Village conference: October 19 & 20, 2012 at the St. Albert Inn. Mayor Yontz and Councillor Montague and their wives will attend.
- (c) Letter to RCMP informing them of the contract with Vicki Stafford was received for information.
- (d) MA letter, Grant information booklet was received for information.
- (e) MA letter, Municipal Sustainability Strategy was received for information
- (f) AMSC energy program: Received for information.
- (g) MA letter advising that emergency management training and funding has been cancelled was received for information.
- (h) AB Culture letter AB Culture Days: September 28-30, 2012 was received for information.

10. Safety Matters

11. Assortment of Newsletter, Bulletins etc.:

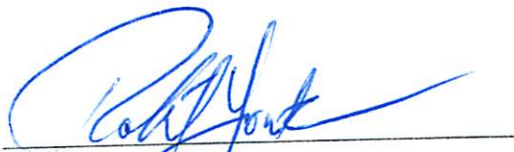
AUMA Conference, Cottage Country, Water & Wastewater Guide

12. Date of next Meeting: Wednesday, September 19th, 2012

**13. Adjournment
RESOL. 12-080**

MOVED by mayor Yontz that the meeting be adjourned at 9:20 p.m.

CARRIED



Robert Yontz, Mayor



A. Blais, Administrator