

SUMMER VILLAGE OF ISLAND LAKE

Minutes

For the regular meeting of the Council of the Summer Village of Island Lake, held at 6:00 p.m. **Tuesday, January 31, 2012**, in council chambers at 11318 – 10 Avenue NW, Edmonton, Alberta.

PRESENT: Robert Yontz Mayor
 Chad Newton Councillor (via teleconference)
 Jim Montague Councillor (via teleconference)
 Anita Blais Administrator

1. **Call to Order**

The mayor called the meeting to order at 6:00 p.m.

2. **Additions to and Adoption of Agenda**

RESOL. 12-001

MOVED by councillor Montague that the agenda be adopted.

CARRIED

3. **Minutes**

RESOL. 12-002

MOVED by mayor Yontz that the minutes of November 9, 2011 be adopted as drafted.

CARRIED

4. **Business Arising from Minutes:**

(a) Sewer update: Letters went out to those property owners that are not in compliance with the bylaw according to the inspection list prepared by the previous administration. Approximately 30 responses have been received. Council reviewed the responses. Administration proposed using a "declaration of property owner" form. Mayor Yontz will try to find someone to complete the inspection.

RESOL. 12-003

MOVED by councillor Newton to allow extentions to June 2012, and deal on a case by case basis for variances, provided that it only be for five years or sale of property, whichever comes first, those that refuse to comply will be dealt with appropriately. Those that have not responded we will re-inspect. **CARRIED**

(b) Subdivision:

Letter outlining conditions of subdivision was received for information .

NEW BUSINESS

5. **Council Reports**

(a) Firesmart project: 4 quotes received ranging from \$28,000 to \$44,000 + gst.

RESOL. 12-004

MOVED by councillor Newton to accept the lowest bid. Work to commence once the grant money is received.

CARRIED

6. **Public Works**

(a) Road Projects: Still need to determine how much grant money is left. Administration will review old invoices to separate charges (capital and maintenance).

ITEM #	3
APR	4 2012

- (b) Landscape Projects: An email was received suggesting planting trees on the west side of Spruce Drive, also Beaver Avenue. Councillor Newton suggested budgeting \$20,000 for trees. Should be budgeted for yearly for landscaping projects. **TABLED**

7. **Financial matters:**

- (a) Financial Statement for December 31, 2011 not available until auditor looks at books.
- (b) Accounts paid were received for information.
- (c) Grant: Administration prepared a report on the status of New Deal, Federal Gas Tax AMIP and streets improvement. Create a summarized list of grants, \$, compliance reporting for Municipal Affairs grants.

RESOL. 12-005

MOVED by mayor Yontz to approve councillor's Newton's signing of the Fire Smart grant agreement and the extension for the MSI amending agreement **CARRIED**

- (d) 2012 Budget:

RESOL. 12-006

Motion by councillor Montague to adopt 2011 budget as a working budget for 2012.

8. **Development & Assessment**

- (a) Land use bylaw: Public hearing was cancelled, need a new date. **TABLED**

- (b) Bylaw 03-10, Assessment Review Board:

RESOL. 12-007

Motion by councillor Montague to give first reading to bylaw 03-10. **CARRIED**

RESOL. 12-008

Motion by councillor Newton to give second reading to bylaw 03-10. **CARRIED**

RESOL. 12-009

Motion by mayor Yontz to give consideration to third reading of bylaw 03-10. **CARRIED**

RESOL. 12-010

Motion by councillor Montague to give third reading to bylaw 03-10. **CARRIED**

- (c) Bylaw 04-10, Assessment Complaints:

RESOL. 12-011

Motion by councillor Newton to give first reading to bylaw 04-10. **CARRIED**

RESOL. 12-012

Motion by councillor Montague to give second reading to bylaw 04-10. **CARRIED**

RESOL. 12-013

Motion by mayor Yontz to give consideration to third reading of bylaw 04-10. **CARRIED**

RESOL. 12-014

Motion by councillor Newton to give third reading to bylaw 03-10. **CARRIED**

- (d) Unightly premises: a letter from the lawyer was received for information.

- (e) Municipal Affairs letter was received for information.

- (f) Municipal Planning Services letter was received for information.

- (g) Permit Summary from Inspections Group for October and November 2011 was received for information.

9. Taxation and Administration

- (a)
- three tax penalty requests

RESOL. 12-015

MOVED by councillor Newton to credit tax roll #101 the amount of the penalty

CARRIED

RESOL. 12-016

MOVED by councillor Montague not to waive the penalties for rolls 21 and 30.

CARRIED

- (b)
- Bylaw 01-2012 Council Remuneration

RESOL. 12-017

Motion by councillor Montague to give first reading to bylaw 01-2012.

CARRIED

RESOL. 12-018

Motion by councillor Newton to give second reading to bylaw 01-2012.

CARRIED

RESOL. 12-019

Motion by mayor Yontz to give consideration to third reading of bylaw 01-2012.

CARRIED

RESOL. 12-020

Motion by councillor Montague to give third reading to bylaw 01-2012.

CARRIED

- (c)
- Bylaw 02-2012 Records Retention and Disposition

RESOL. 12-021

Motion by councillor to Newton give first reading to bylaw 02-2012.

CARRIED

RESOL. 12-022

Motion by councillor Montague to give second reading to bylaw 02-2012.

CARRIED

RESOL. 12-023

Motion by mayor Yontz to give consideration to third reading of bylaw 02-2012.

CARRIED

RESOL. 12-024

Motion by councillor Montague to give third reading to bylaw 012-2012.

CARRIED

- (d)
- Muniware agreements: Support agreements for 2012.

RESOL. 12-025

MOVED by councillor Newton to sign the agreements.

CARRIED

- (d)
- BISL:

Administration will inquire from whoever allocated grants, how much is left to determine what SFE's need to be done.

- (f)
- File project:
- Administration has hired a university student to go through the old files as per bylaw 02-2012 and to create all new files for both property and administration files for a cost of \$5,000.

RESOL. 12-026

MOVED by mayor Yontz to spend \$5,000 on the file project.

CARRIED

- (g)
- email about website:
- Councillor Newton will respond.

- (h)
- Northern Lights Library:
- Administration will check the file for an agreement.

TABLED

- (i)
- Municipal Affairs
- letter Received for information

- (j)
- AUMA
- mayor's caucuses meetings mayor will attend

- (k)
- Edmonton
- Journal Article: Received for information

- (l)
- Chief Electoral Office
- letter was received for information.

- (n) Fortis letter was received for information .
- (o) Local Government Authorities Association letter was received for information
- (p) WCB issue Administration reported that WCB fees had not been paid for the past two years, and the reporting had not been done for the last six year. Administration has completed the current reporting and will ask the auditor for the outstanding figures to complete the reporting for the missing years.

10. **Safety Matters**

- (a) Speed Bumps request: one for Lakeshore after paving is complete. **TABLED**

11. **Assortment of Newsletter, Bulletins etc.:**

12. **Date of next Meeting:** Pre Budget: February 15, 2012, Council April 4, 2012 at 5:30

13. **Adjournment**

RESOL. 12-027

MOVED by councillor Montague that the meeting be adjourned at 8:17 p.m.

CARRIED



Robert Yontz, Mayor



A. Blais, Administrator