

SUMMER VILLAGE OF ISLAND LAKE
REGULAR COUNCIL MEETING MINUTES
WEDNESDAY, JANUARY 17, 2017
11506-16A AVENUE S.W. EDMONTON, AB

PRESENT: Council: Mayor Chad Newton
Deputy Mayor Jim Montague – Via Teleconference
Councillor Robert (Bob) Yontz

Administration: Wendy Wildman, Chief Administrative Officer
Heather Luhtala, Administration Team
Susan Dales, Administration Team

	MOVED #	
1.	CALL TO ORDER	Mayor Newton called the meeting to order at 5:35 p.m.
2.	AGENDA 17-1 (Agenda)	MOVED by Mayor Newton that the January 17, 2017 agenda be approved with the following additions: 4j) ACA Conservation Grant 4k) Canada Summer Jobs Grant 4l) AMWWP – Water for Life Grant CARRIED
3.	MINUTES 17-2 (Minutes-Regular Meeting)	MOVED by Mayor Newton that the minutes of the November 29, 2016 Regular Council Meeting be approved as presented. CARRIED
4.	BUSINESS 17-3 (Website Upgrade Quotes) 17-4 (Fortis Alberta LED Lighting Option) 17-5 (Bylaw 01-2017)	MOVED by Mayor Newton that Council accept for information the quote from Stony Web Designs for Summer Village website upgrades AND THAT Administration obtain a quote from the current web designer for same. CARRIED MOVED by Mayor Newton that that Council accept for information the December 1 st , 2016 letter from Fortis Alberta regarding a streetlight LED conversion option. CARRIED MOVED by Mayor Newton that Bylaw 01-2017, being a bylaw to impose penalties on unpaid taxes be given 1 st reading. CARRIED

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17-6 (Bylaw 01-2017)	MOVED by Deputy Mayor Montague that Bylaw 01-2017 be given 2 nd reading.	CARRIED
17-7 (Bylaw 01-2017)	MOVED by Mayor Newton that Bylaw 01-2017 be considered for 3 rd reading.	CARRIED UNANIMOUSLY
17-8 (Bylaw 01-2017)	MOVED by Councillor Yontz that Bylaw 01-2017 be given 3 rd and final reading.	CARRIED
17-9 (2017 Interim Operating Budget)	MOVED by Councillor Yontz that Council approve a 2017 Interim Operating Budget in the amount of ½ of the 2016 approved Operating Budget and that this 2017 Interim Budget cease to have any effect once the 2017 Operating Budget is approved.	CARRIED
17-10 (Fire Services)	MOVED by Councillor Yontz that Administration follow up on the services agreement with the Baptiste Fire Department, obtain further information regarding ownership of the fire hall building and the operating and governance structure of the group and further investigate if the Summer Village can aid in any grant funding opportunities for fire training for their members.	CARRIED
17-11 (2017 Draft Operating Budget)	MOVED by Mayor Newton that Council accept for information the discussion and amendments to the preliminary Draft 2017 Operating and Capital Budgets.	CARRIED
17-12 (Petition by Electors)	MOVED by Mayor Newton that Council accept for information the discussion regarding the Petition by Electors that was received by Administration with respect to the Council meeting location.	CARRIED
17-13 (Resident Concerns)	MOVED by Councillor Yontz that Council accept for information the verbal report as per the meeting Mayor Newton had with the resident in regards to the Fire Bylaw and issuing of permits, the Land Use Bylaw and the consideration of having chickens and goats, the Council Meeting Locations and meetings with Council, the Naming of Roads and the addition of a 3-way stop at Highway & Lakeshore Drive South AND THAT administration respond accordingly to the resident.	CARRIED

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	<p>17-14 (Fortis Alberta Electric Distribution Facilities Approval)</p> <p>17-15 (Proposal for Sanding – Kuffa Contracting)</p> <p>17-16 (Audit Engagement Letter)</p> <p>17-17 (ACA Conservation Grant – Boat Launch Area at Marmot Street)</p> <p>17-18 (FCSS Provincial Grant Program)</p> <p>17-19 (AMWWP Grant – Water Feasibility Study)</p>	<p>MOVED by Mayor Newton that Council approve the January 13, 2017 letter from Fortis Alberta regarding the Electric Distribution Facilities Approval and authorize execution of same. CARRIED</p> <p>MOVED by Councillor Yontz that Council approve the proposal between Kuffa Contracting and the Summer Village of Island Lake for the sanding of the hills and intersections in the Summer Village and authorize execution of same. CARRIED</p> <p>MOVED by Mayor Newton that Council approve the Audit Engagement Letter between Seniuk & Company and the Summer Village of Island Lake for the completion of the 2016 Financial Audit and authorize execution of same. CARRIED</p> <p>MOVED by Mayor Newton that administration further investigate the possibility of obtaining funding through the ACA Conservation Grant for a boat launch project located at the end of Marmot Street to aid in access to the lake for anglers. CARRIED</p> <p>MOVED by Mayor Newton that administration investigate the possibility of the Summer Village of Island Lake joining the provincial Family and Community Support Services (FCSS) grant program. CARRIED</p> <p>MOVED by Mayor Newton that administration investigate the Alberta Municipal Water & Wastewater Partnership Grant for the funding of a feasibility study to bring treated water to Island Lake. CARRIED</p>
<p>7.</p>	<p>FINANCIAL 17-20 (Financials)</p>	<p>MOVED by Mayor Newton that the following financial items be accepted for information:</p> <ul style="list-style-type: none"> - Bank Statements, Bank Reconciliations, Accounts payable cheque listings for November 2016, - Income statement and Expense statements as of November 2016, - Year to Date Trial Balance – November 2016 - Grant Report – As of January 17, 2017 <p style="text-align: right;">CARRIED</p>

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8.	COUNCIL REPORTS 17-21 (Council Reports)	MOVED by Deputy Mayor Montague that Council accept for information the verbal Council reports as presented. CARRIED
9.	CAO REPORT 17-22 (CAO Report)	MOVED by Mayor Newton that Council accept for information the verbal Chief Administrative Officer report as presented. CARRIED
10.	INFORMATION AND CORRESPONDENCE- 17-23 (Information & Correspondence)	MOVED by Councillor Yontz that the following information and correspondence be accepted: <ul style="list-style-type: none"> a) OGILVIE LLP – December 2nd and December 12th, 2016, letter on the ALARIE Distribution b) LGAA Conference – April 5th-7th, 2017, Registration Form and Invoice c) TELUS – November 26th, 2016, letter back regarding the Summer Village of Island Lake resident’s concerns d) Royal Canadian Mounted Police – November 30th, 2016, Summer of 2016 Enhancing Policing e) Town of Athabasca – November 24th, 2016, letter regarding New Swimming Pool Project f) Alberta Municipal Affairs – December 2nd, 2016, Municipal Sustainability Initiative – 2015 Capital Statement of Funding and Expenditures has been submitted g) Reynolds Mirth Richards and Farmer LLP – notice on 2017 Annual Municipal Law Seminar scheduled for February 17th, 2017 in Edmonton h) Alberta Municipal Affairs – December 14th, 2016, letter on Pilot Project – Estimated Change to the 2017 Tax Year Linear Property Assessment i) Alberta Electoral Boundaries Commission – December 12th, 2016, letter reviewing the boundaries and names of the 87 electoral constituencies j) Northern Lights Library – 2015-2019 Approved Operating Budget

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		<p>k) Development Permit 16-01– June 14th, 2016, File #22 for demolition of cabin</p> <p>l) Development Permit 16-01– January 25th, 2016, File #192 for upgrade of existing 68ft tower to a 150ft free standing tower</p> <p>m) Development Permit 16-02 – January 25th, 2016, File #409 for a new residence with attached garage</p> <p>n) Development Permit 16-03 – February 16th, 2016, File #204 for clearing and levelling an RV pad with gravel to park one RV connected to an existing septic tank</p> <p>o) Development Permit 16-04 – April 22nd, 2016, File #31 for a new garage with a variance on front yard setback requirements</p> <p>p) Development Permit 16-05 – May 20th, 2016, File #428 for a new workshop/temporary residence</p> <p>q) Development Permit 16-06 – June 13th, 2016, File #204 to rebuild an existing cook house</p> <p>r) Development Permit 16-07 – June 27th, 2016, File #255 for a new 16x10 shed</p> <p>s) Development Permit 16-08 – September 12th, 2016, File #221 for an additional 195 square foot deck</p> <p>t) 2016 Survey Results – please see attached the results of the 2016 survey that was sent out to Summer Village residents</p> <p style="text-align: right;">CARRIED</p>
11.	IN CAMERA SESSION	n/a
12.	NEXT MEETING 17-24 (Next Meeting)	<p>MOVED by Mayor Newton that the next Regular Council Meeting be scheduled for Tuesday, February 21, 2017 at 5:30 p.m. at 11506-16A Avenue S.W. Edmonton, AB.</p> <p style="text-align: right;">CARRIED</p>
13.	ADJOURNMENT	The meeting adjourned at 9:10 p.m.