

**SUMMER VILLAGE OF ISLAND LAKE
AGENDA**

Tuesday, January 21, 2025

Via Zoom

Commencing at 5 p.m.

As per Bylaw 02-2022 there will be no audio/video recordings of meetings.

1.	<u>Call to Order</u>		
2.	<u>Agenda</u>	a)	January 21st, 2025, Regular Council Meeting Council Motions for Consideration <ol style="list-style-type: none"> 1. THAT Council approves the presented January 21st, 2025 Regular Council Meeting Agenda. 2. THAT Council approves the amended January 21st, 2025, Regular Council Meeting Agenda.
3.	<u>Minutes:</u> <i>Attachment 3a</i>	a)	December 17th, 2024, Regular Council Meeting Minutes Council Motions for Consideration <ol style="list-style-type: none"> 1. THAT Council approves the December 17th, 2024, Regular Council Meeting Minutes. 2. THAT Council approves the amended December 17th, 2024, Regular Council Meeting Minutes.
4.	<u>Delegation</u>	a)	Development Officer Update Council Motion for Consideration <ol style="list-style-type: none"> 1. THAT Council accepts the January 21st, 2024, Development Officer update as information.
		b)	Ball Diamond Project Update – Jamie McIntosh Council Motion for Consideration <ol style="list-style-type: none"> 1. THAT Council accepts the Ball Diamond Update report as information.
5.	<u>Request for Decision</u> <i>Reports sent under separate cover</i>	a)	Financial Reserves At the December 17 th , 2024, Council meeting, Administration was tasked with historical research on reserves, including inception and balances, this report is being presented for Council review and discussion.

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			<p>Council Motion for Consideration</p> <p>1. THAT Council table further allocation and reserve cap discussion until after the 2024 Financial Report is presented.</p>
		b)	<p>Development Officer</p> <p>Development Officer Matthew Ferris has provided administration with notification of termination of contract effective April 30, 2025.</p> <p>Les will be making arrangements with Matthew to take possession of all physical development files.</p> <p>The administration is currently reviewing options, including the continued utilization of part-time services or discussions with other contractors.</p> <p>Council Motion for Consideration</p> <p>1. THAT Council receives as information with Administration providing options for the February meeting.</p>
	<i>Reports sent under separate cover.</i>	c)	<p>Request for Proposal Results</p> <p>Administration has received two very different proposals for the Annexation Cost Benefit Analysis for Council review and discussion.</p> <p>Council Motion for Consideration</p> <p>2. THAT Council award tender to ??????.</p>
		d)	<p>Meeting with the Minister</p> <p>Administration was asked to bring discussion for Meeting with Minister back to the January meeting to allow Council time to consider topics they would like to discuss with various Ministers prior to meeting requests being submitted.</p>

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			<p>Council Motion for Consideration</p> <ol style="list-style-type: none"> 1. THAT Council receives as information. 2. THAT Administration schedule meeting (s) with Ministers for the purpose of discussing the following: <ol style="list-style-type: none"> a. b. c.
	<p><u>Bylaws</u> <i>Attachment 6a</i></p>	<p>a)</p>	<p>Off-Highway Vehicle Bylaw 03-2024</p> <p>Administration has updated the Off Highway Vehicle Bylaw 02-2013 to include changes to licensing requirements, paralleling the Pilot Project (Golf Cart) Bylaw requirements of a minimum Learners Permit/License to operate within the Summer Village, as per Council discussion.</p> <p>Council Motions for Consideration</p> <ol style="list-style-type: none"> 1. THAT Council provides 1st Reading to Off-Highway Vehicle Bylaw 03-2024 with the Bylaw being posted on the web for residential comments and brought back to February meeting for additional readings.
	<p><i>Attachment 6b</i></p>	<p>b)</p>	<p>Fees and Charges Bylaw 07-2024</p> <p>Administration has updated the Fees & Charges Bylaw 03-2023 to include a Golf Cart Registration Fee as per Resolution 24-177.</p> <p>The bylaw has been posted to the web for residential comment. At time of writing Administration has received no comments.</p> <p>Council Motions for Consideration</p> <ol style="list-style-type: none"> 1. THAT Council provides 2nd Reading to Fees and Charges Bylaw 07-2024. 2. THAT Council provides 3rd Reading to Fees and Charges Bylaw 07-2024.

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7.	<u>Financial</u> <i>Forwarded under separate cover.</i>	a)	<p>Operating Statement December 31st, 2024.</p> <p>Council Motions for Consideration</p> <p>1. THAT the December 31st, Operating Statement be received for information.</p>
8.	<u>Councillors' Reports</u>	a) b) c)	<p>Mayor Newton</p> <p>Deputy Mayor Wasmuth</p> <p>Councillor Fischer</p> <p>Council Motions for Consideration</p> <p>1. THAT the Council reports be received as information.</p>
9.	<u>Administration Reports</u>	a)	<p>CAO</p> <p>Year-end preparation.</p> <p>Audit preparation.</p> <p>Cost-benefit proposal review.</p> <p>Discussions regarding the development officer.</p> <p>Administration</p> <p>Golf Cart Bylaw 05-2024 has been submitted for the Registrar's review. So far, we have received two calls for information clarification.</p> <p>Two Annexation proposals have been forwarded to Council.</p> <p>Assisting with Election preparation.</p> <p>General administration.</p> <p>We have received a request from the Northern Lights Library System for a delegation to have the Executive Director provide the Council with an overview of 2025. This is booked for the February 18th meeting.</p>

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			Council Motions for Consideration THAT the Administrative reports be received as information.
10.	<u>Communications and Correspondence</u>	a)	Letter from Minister Loewen (10 a)
11.	<u>Closed Session</u>		N/A
12.	<u>Next Meeting</u>		The next Meeting is scheduled for February 18 th , 2025, at 5:00 p.m. via Zoom.
13.	<u>Adjournment</u>		

Future Meetings:

March 18, 2025	April 15, 2025
May 20, 2025	June 17, 2025
July 15, 2025	August 19, 2025
September 16, 2025	October 21, 2025

SUMMER VILLAGE OF ISLAND LAKE
COUNCIL MEETING MINUTES
TUESDAY, DECEMBER 17TH, 2024
VIA ZOOM

Council: Mayor Newton
Deputy Mayor Wasmuth
Councilor Fisher

Administration: Chief Administrative Officer, Phyllis Forsyth
Administrative Assistant, Les Forsyth
Development Officer, Matthew Ferris

1.	CALL TO ORDER	Mayor Newton called the meeting to order at 5:00 p.m.
2.	AGENDA 24-179	December 17th, 2024 Regular Council Meeting MOVED by Mayor Newton THAT the December 17 th , 2024, Regular Meeting Agenda be approved as presented. CARRIED
3.	MINUTES 24-180	October 15th, 2024, Regular Council Meeting Minutes MOVED by Deputy Mayor Wasmuth THAT the November 19 th , 2024, Regular Council Meeting Minutes be approved as presented. CARRIED
4. a.	DELEGATION 24-181	Development Update MOVED by Mayor Newton THAT Council accept the December 17 th , 2024, Development Officer report as presented for information. CARRIED

SUMMER VILLAGE OF ISLAND LAKE
COUNCIL MEETING MINUTES
TUESDAY, DECEMBER 17TH, 2024
VIA ZOOM

5.	REQUEST FOR DECISION	
a.	24-182	<p>Financial Reserves</p> <p>MOVED by Councilor Fisher THAT Council table this item until the 2024 Audited Financial Statements are presented and Administration will create a spreadsheet to clarify information Council has requested.</p> <p style="text-align: right;">CARRIED</p>
6.	BYLAWS	
a.	24-183	<p>Voter Identification Bylaw 06-2024</p> <p>MOVED by Councilor Fisher THAT Council provide 2nd Reading to the Voter Identification Bylaw 06-2024</p> <p style="text-align: right;">CARRIED</p>
	24-184	<p>MOVED by Mayor Newton THAT Council provides 3rd Reading to Voter Identification Bylaw 06-2024.</p> <p style="text-align: right;">CARRIED</p>
b.	24-185	<p>Off-Highway Vehicle Bylaw 03-2024</p> <p>MOVED by Mayor Newton THAT this item be tabled and brought back to the January 21st meeting with amendments.</p> <p style="text-align: right;">CARRIED</p>
c.	24-186	<p>Fees and Charges Bylaw 07-2024</p> <p>MOVED by Deputy Mayor Wasmuth THAT Council provides 1st Reading to Fees and Charges Bylaw 07-2024 and Administration to post on the web page for resident comments for 1 month.</p> <p style="text-align: right;">CARRIED</p>
7.	FINANCIAL	
a.	24-187	<p>Operating Statement November 30th , 2024.</p> <p>MOVED by Councilor Fisher THAT the October 31st, 2024, Operating Statement be received for information.</p> <p style="text-align: right;">CARRIED</p>

SUMMER VILLAGE OF ISLAND LAKE
COUNCIL MEETING MINUTES
TUESDAY, DECEMBER 17TH, 2024
VIA ZOOM

b.	24-188	<p>Operating Budget 2025</p> <p>MOVED by Mayor Newton THAT Council approves the 2025 Interim Operating Budget as presented.</p> <p style="text-align: right;">CARRIED</p>
c.	24-189	<p>Capital Budget 2025</p> <p>MOVED by Councilor Fisher THAT Council approves the 2025 Capital Budget as presented.</p> <p style="text-align: right;">CARRIED</p>
8.	COUNCIL REPORTS 24-190	<p>MOVED by Deputy Mayor Wasmuth THAT the Council Reports be received as information.</p> <p style="text-align: right;">CARRIED</p>
9.	ADMINISTRATION REPORTS 24-191	<p>MOVED by Mayor Newton THAT the Administration reports be received as information.</p> <p style="text-align: right;">CARRIED</p>
10.	CORRESPONDENCE	
a.	24-192	<p>Historical Society Grant Update</p> <p>MOVED by Mayor Newton THAT Council accepts the Historic Society Grant update as information and Administration is to request a further update on plans including budget for the project.</p> <p style="text-align: right;">CARRIED</p>

SUMMER VILLAGE OF ISLAND LAKE
COUNCIL MEETING MINUTES
TUESDAY, DECEMBER 17TH, 2024
VIA ZOOM

b.	24-193	<p>Municipal Affairs Minister Meeting Requests</p> <p>MOVED by Mayor Newton THAT Council accepts the Ministers Meeting Request as information and Administration to bring the information on the process to the next meeting.</p> <p style="text-align: right;">CARRIED</p>
11.	CLOSED SESSION	<p>Council entered Closed Session at 6:26 pm.</p> <p>Council returned to Open Session at 6:35 pm.</p>
12.	NEXT MEETING	<p>Next meeting is scheduled for January 21st, 2025, at 5:00 p.m. via Zoom.</p>
13.	ADJOURNMENT	<p>Meeting was adjourned at 6:38 p.m.</p>

 Mayor, Chad Newton

 Chief Administrative Officer, Phyllis Forsyth

SUMMER VILLAGE OF ISLAND LAKE

BYLAW 03-2024

A BYLAW OF THE SUMMER VILLAGE OF ISLAND LAKE, IN THE PROVINCE OF ALBERTA, TO PROVIDE FOR THE REGULATION, CONTROL AND MANAGEMENT OF OFF HIGHWAY VEHICLES WITHIN ITS' BOUNDARIES.

WHEREAS pursuant to the Municipal Government Act, a council may pass bylaws;

AND WHEREAS the Summer Village of Island Lake considers it desirable and expedient to regulate off-highway vehicles within its' boundaries in accordance with the laws of the Province of Alberta;

THEREFORE, the Council of the Summer Village of Island Lake, duly assembled, hereby enacts as follows:

1. TITLE:

- a) This Bylaw may be cited as the Off Highway Vehicle Bylaw.

2. DEFINITIONS:

- a) "Act" means the Traffic Safety Act, R.S.A. 200, c. T-6 as amended;
- b) "Bylaw" means Bylaw of the Summer Village of Island Lake, including amendments thereto;
- c) "Bylaw Enforcement Officer" means the person or persons appointed as such by the Summer Village of Island Lake Council, to perform any duties under this Bylaw and includes, but is not limited to, members of the Royal Canadian Mounted Police, a Peace Officer and a Bylaw Enforcement Officer;
- d) "CAO" means the Chief Administrative Officer of the Summer Village of Island Lake or their designate;
- e) "Council" means the duly elected Council for the Summer Village of Island Lake;
- f) "Highway" means a highway as defined in the Traffic Safety Act, Revised Statutes of Alberta 200, Chapter H-8;
- g) "Off-Highway Vehicle" means any motorized mode of transportation built for cross-country travel on land, water, snow, ice or on marsh or swamp land or on other natural terrain and, without limiting the generality of the foregoing includes, when specifically designed for such travel:
 - i) 4-wheel drive vehicles'
 - ii) low pressure tire vehicles'
 - iii) motorcycles and related 2-wheel vehicles,
 - iv) amphibious machines,
 - v) all-terrain vehicles,
 - vi) utility task vehicles (commonly called side-by-sides)
 - vii) miniature motor vehicles,

- viii) snow vehicles,
- ix) mini-bikes and
- x) any other means of transportation which is propelled by any power other than muscle power or wind, but does not include:
 - xi) motorboats, or
 - xii) any other vehicle exempted from being an off-highway vehicle by regulation.
- h) “Operator” means a person who drives or is in physical control of a vehicle;
- i) “Owner” means the person who owns the off-highway vehicle including the registered owner and including any person renting an off-highway vehicle or having exclusive use of that vehicle for a period of more than 30 days.
- j) “Roadway” means that part of a highway intended for use by vehicular traffic, and for the purposes of this Bylaw, means roadways within the Summer Village of Island Lake;
- k) “Safety Helmet” means a safety helmet as prescribed in the Regulations made pursuant to the Act;
- l) “Traffic Control Device” means any sign, signal, marking or device placed, marked or erected under the authority of the Act for the purpose of regulating, warning or guiding traffic.

3. OPERATING RULES:

- a) No person is authorized to operate an off-highway vehicle on any highway under the direction, management and control of the Summer Village of Island Lake except as specifically provided for within the Bylaw.
- b) The maximum speed at which off-highway vehicles are permitted to travel within the Summer Village of Island Lake is 30 km/hr.
- c) No person shall operate or be a passenger on an off-highway vehicle unless wearing a safety helmet securely fastened on their head when the off-highway vehicle is in motion.
- d) All operators and passengers off-highway vehicles equipped with a seatbelt assembly must wear that seatbelt during operation of the vehicle.
- e) Operators of off-highway vehicles on designated municipal roads shall travel on the extreme right-hand side of the roadway and shall travel in single file at all times.
- f) No person is authorized to operate an off-highway vehicle in ditches, on medians or boulevards within the Summer Village of Island Lake.

4. LICENSING and REGISTRATION:

- a) No person shall operate an off-highway vehicle on any portion of a highway within the municipal boundaries unless they are the holder of a valid Operators’ License or Learners’ Permit and are abiding by the rules of that license or permit as per provisions of the Act.
- b) No person shall permit another person who is not a holder of a valid operators’ license or learners’ permit, as per Section 4.a, to drive an off-highway vehicle on any portion of a highway within the municipal boundaries of the Summer Village of Island Lake.
- c) No person under the age of fourteen (14) years shall operate an off-highway vehicle in a public place.

- d) No person shall operate an off-highway vehicle within municipal boundaries unless that off-highway vehicle is insured by the owner of the off-highway vehicle and the off-highway vehicle has current registration and the license plate is displayed on the off-highway vehicle.

5. OFFENCES:

- a) A Peace Officer or Bylaw Enforcement Officer who, on reasonable and probable grounds, believes that an offence under this Bylaw has been committed may seize and detain any off-highway vehicle in respect of which the offence was committed until the final disposition of any proceedings that may be taken under this Bylaw or the Off-Highway Vehicle Act.
- b) Any owner who permits another person to operate an off-highway vehicle in contravention of this Bylaw is guilty of an offence and subject to a penalty as outlined in Schedule A of this Bylaw.
- c) Any person who operates an off-highway vehicle in contravention of this Bylaw is guilty of an offence and subject to a penalty as outlined in Schedule A.

6. SEVERABILITY:

- a) Should any section or part of this Bylaw be found to have been improperly enacted, such section shall be deemed to be severable from all other sections of this Bylaw.

7. COMING INTO EFFECT:

- a) This Bylaw comes into force and effect on the date of final passing.
- b) Bylaw 02-2013 is repealed upon this Bylaw coming into force.

READ a first time this day of , 2024.

READ a second time this day of , 2024.

READ a third and final time on this day of , 2024.

MAYOR

CHIEF ADMINISTRATIVE OFFICER

Schedule "A"**Penalties**

Penalty Section	Fee – First Offence	Fee – Second & Subsequent Offences
3(b) Exceed Maximum speed of 30 km/hr.	\$100.00	\$200.00
3(c) Fail to wear helmet	\$250.00	\$500.00
3(d) Driver/passenger fail to wear seatbelt	\$250.00	\$500.00
4(a) Operate OHV w/o valid license	\$250.00	\$500.00
4(b) Allow others to operate OHV w/o valid license	\$250.00	\$500.00
Any offence under this Bylaw for which a penalty is not otherwise provided	\$250.00	\$500.00

**THIS IS A BYLAW OF THE SUMMER VILLAGE OF ISLAND LAKE, IN THE
PROVINCE OF ALBERTA, TO BE KNOWN AS THE
SUMMER VILLAGE OF ISLAND LAKE FEES & CHARGES BYLAW.**

WHEREAS, in accordance with the *Municipal Government Act*, a municipality has the authority to establish fees and charges for the provision of goods and services;

AND WHEREAS the Summer Village of Island Lake wishes to establish, in a bylaw, certain fees and charges.

NOW THEREFORE, the Council of the Summer Village of Island Lake, in the Province of Alberta, duly assembled, enacts as follows:

1. This Bylaw may be cited as the "FEES & CHARGES BYLAW".
2. The rates and fees for the Summer Village of Island Lake are as set out in Schedule "A" attached to and forming part of this bylaw.
3. The Council of the Summer Village of Island Lake may, by resolution, waive or excuse a person or persons from paying all or part of a fee or charge that is set out in Schedule "A" where Council assesses, in their discretion, that the circumstances warrant such waiver or excusal. For certainty, this power is in addition to the authority granted to the Chief Administrative Officer, as the head of the public body under the *Freedom of Information and Protection of Privacy Act*, RSA 2000, c F-25 (the "Act"), to excuse a person from paying all or part of a fee under that Act.
4. If any provision of this bylaw is declared invalid for any reason by a court of competent jurisdiction, all other provisions of this bylaw shall remain valid and enforceable.
5. Bylaw No. 03-2023 is repealed upon this bylaw passing and coming into full force and effect.
6. This bylaw shall come into force and have effect on the date of the third and final reading.

Read a first time on this 17th day of December, 2024.

Read a second time on this day of , 2024.

Read a third and final time on this day of , 2024.

Mayor, Chad Newton

Chief Administrative Officer, Phyllis Forsyth

Municipal Government Act RSA 2000 Chapter M-26
 Part 1, Section 8 Establishing Fees

Summer Village of Island Lake		
Schedule “A” – The Fees Schedule		
SERVICES OTHER THAN UNDER THE <i>FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY ACT</i> RSA 2000, c F-25 (“FOIP ACT”):		
REQUEST FOR COPIES OF VILLAGE DOCUMENTS PER REQUEST	\$10.00	
COST OF COPIES PER COPY	\$0.25	
SPECIAL SERVICES RATE PER HOUR	\$75.00	
(Special services rate applies to all inquiries for information that takes in excess of fifteen minutes to acquire. Estimates will be given under the \$10.00 fee.)		
TAX CERTIFICATES	\$25.00	
COMPLIANCE CERTIFICATES		
-Standard	\$75.00	
-Rush	\$150.00	
RETURNED PAYMENT / NSF FEE	\$50.00	
ASSESSMENT APPEAL FEE (Refundable if applicant is successful.)	\$100.00	
SUBDIVISION OR DEVELOPMENT APPEAL FEE	\$500.00	
SUBDIVISION OR DEVELOPMENT APPEAL FEE (Adjoining neighbor.)	\$500.00	
LOT CONSOLIDATION FEE	\$750.00	
LAND USE BYLAW AMENDMENT FEE	\$1,000.00	
<u>DEVELOPMENT PERMITS:</u>		“As builds” or after project begins
SINGLE FAMILY DWELLING	\$300.00	\$600.00
GUEST HOUSE	\$300.00	\$600.00
ACCESSORY BUILDING – GAZEBO OR SHED	\$150.00	\$300.00
ACCESSORY BUILDING – DETACHED GARAGE	\$300.00	\$600.00
GROUND LEVEL DECKS OR STRUCTURES	\$150.00	\$300.00
ADDITIONS TO DETACHED DWELLINGS	\$300.00	\$600.00
RECREATIONAL VEHICLE AND PARKING PAD	\$150.00	\$300.00
SEPTIC SYSTEM AND HOLDING TANKS	\$150.00	\$300.00
BOAT HOUSE	\$150.00	\$300.00
HOME OCCUPATION	\$150.00	\$300.00
VARIANCE (IN ADDITION TO THE FEE FOR THE STUCTURE)	\$150.00	

Summer Village of Island Lake		
Schedule “A” – The Fees Schedule		
SIGNS	\$100.00	
DEMOLITION PERMITS	\$100.00	\$200.00
COMMERCIAL	\$300.00	\$600.00
MAXIMUM DEVELOPMENT PERMIT FEE FOR MULTIPLE BUILDINGS OR STRUCTURES SUBMITTED ON ONE APPLICATION	\$500.00	\$1000.00
<u>SAFETY CODE PERMITS</u>		
BUILDING PERMITS	AS PER SAFETY CODES PROVIDER	
ELECTRICAL PERMITS		
PLUMBING PERMITS		
GAS & HEATING PERMITS		
REMOVAL OF STOP WORK ORDER	\$500.00	
DOCKS ON MUNICIPAL PROPERTY:		
(Policy #2015-01 Management of Municipal Property-Waterfront)		
Registration and Annual application	Nil fee	
Failing to remove by Sept 30 th , Failing to register		
-first offence*	\$125.00	
-second offence*	\$250.00	
-third offence*	\$500.00	
*plus the cost of removal of the structure		
OTHER PERMITS:		
Annual Golf Cart Registration Fee	\$50.00	

Municipal Government Act RSA 2000 Chapter M-26
Part 1, Section 8 Establishing Fees

Summer Village of Island Lake

Schedule “A” – The Fees Schedule

SERVICES RELATED TO REQUESTS UNDER THE *FOIP ACT* OTHER THAN THE INITIAL APPLICATION FEE WHERE THE FEES ESTIMATED BY THE SUMMER VILLAGE EXCEED \$150.00 AND SUCH FEES ARE PERMITTED BY THE FOIP ACT AND REGULATIONS*

For searching for, locating and retrieving a record	\$6.75 per ¼ hour	
For producing a record from an electronic record – computer processing and related charges	Actual cost	
For producing a record from an electronic record – computer programming	Actual cost up to \$20.00 per ¼ hour	
For producing a copy of a paper record – photocopies and computer printouts – black and white up to 8 ½” x 14”	\$0.25 per page	
For producing a copy of a paper record – photocopies and computer printouts – other formats	\$0.50 per page	
For producing a copy of a paper record - from microfiche or microfilm	\$0.50 per page	
For producing a copy of a paper record - plans and blueprints	Actual cost	
For producing a copy of a record by duplication from microfiche or microfilm	Actual cost	
For producing a copy of a record by duplication from computer disks	\$5.00 per disk	
For producing a copy of a record by duplication from computer tapes	Actual cost	
For producing a copy of a record by duplication from slides	\$2.00 per slide	
For producing a copy of a record by duplication from audio and video tapes	Actual cost	
For producing a photographic copy (colour or black and white) printed on photographic paper from a negative, slide or digital image – 4” x 6”	\$3.00	
For producing a photographic copy (colour or black and white) printed on photographic paper from a negative, slide or digital image – 5” x 7”	\$6.00	
For producing a photographic copy (colour or black and white) printed on photographic paper from a negative, slide or digital image – 8” x 10”	\$10.00	
For producing a photographic copy (colour or black and white) printed on photographic paper from a negative, slide or digital image – 11” x 14”	\$20.00	
For producing a photographic copy (colour or black and white) printed on photographic paper from a negative, slide or digital image – 16” x 20”	\$30.00	
For producing a copy of a record by any process or in any medium or format not listed above	Actual cost	
For preparing and handling a record for disclosure	\$6.75 per ¼ hour	
For supervising the examination of a record	\$6.75 per ¼ hour	
For shipping a record or a copy of a record	Actual cost	

* The CAO, as head of the public body, has the authority to excuse an applicant from paying all or part of a fee for such services in accordance with the FOIP Act.

Summer Village of Island Lake		
Schedule “A” – The Fees Schedule		
SUBDIVISION		
Base Application Fee	750.00	
Per Lot Fee ¹	250.00	
Per Lot Endorsement Fee ²	200.00	
Recirculation	250.00	
Extension	350.00	
Title Search	15.00	

1. Reserve lots, roads, and public utility lots are exempt from the per lot application fee.
2. Reserve lots, roads, and public utility lots are exempt from the per lot endorsement fee.
3. Endorsement fees are not charged for Separation of Titles (s.652(4) of the Municipal Government Act R.S.A.2000, c. M-26, as amended.
4. There are other costs that are usually associated with the Subdivision Process
 - a. Surveying Costs
 - b. Municipal Reserves
 - c. Municipal Services
 - d. Land Titles Office
 - e. Statutory Plan or Land Use Bylaw Amendments
 - f. Professional Studies or Reports



ALBERTA

Forestry and Parks

*Office of the Minister
MLA, Central Peace - Notley*

AR-21324

His Honour Chad Newton
Mayor
Island Lake
PO Box 568
Bruderheim AB T0B 0S0

Dear His Honour Chad Newton:

As Minister of Forestry and Parks, I am very interested in effective wildfire mitigation. While I am pleased that many communities have applied for fireguard funding, I have concerns that the proposals are not broad enough to reduce the negative impacts of a Jasper-like wildfire event.

The 2023 wildfire season in Alberta experienced extreme weather conditions, with 2.2 million hectares of land burned by wildfire and more than 50 communities impacted by the 2023 wildfire season. The recent tragedy of the Jasper wildfire has also highlighted the urgent need for continued investment in mitigation and preparedness measures.

The Forest Resource Improvement Association of Alberta (FRIAA) Fireguard Program is intended for large-scale mitigation work, which will help to bring tree-top wildfires to the ground where they are easier to control. I am requesting that your community take bolder and stronger actions to achieve those objectives.

The province has requested that FRIAA approve funding for community fireguard projects that are designed with the following considerations demonstrated:

- 1) Large fireguards (several hundred meters wide), unless it can be otherwise demonstrated that a smaller guard complements an established mitigation plan;
- 2) All flammable woody fuel and land-clearing debris have been cleared with a long-term strategy in place to maintain the fireguard's fuel-free condition and the absence of hazardous fuels in the zone between the fireguard and the built environment; and
- 3) Identify creative options to reduce treatment and maintenance costs, using merchantable timber revenues, the fibre to support bioenergy such as wood pellet facilities, and grazing to reduce both short-term and long-term costs.

.../page 2

Please continue to work with FRIAA and the local forest area staff to achieve these objectives. My ministry also continues to work with industry on landscape-level strategies to mitigate the risk of wildfire-related impacts on our communities.

Thank you for your commitment to effective wildfire mitigation.

Sincerely,

A handwritten signature in black ink that reads "Todd Loewen". The signature is written in a cursive, flowing style.

Honourable Todd Loewen
Minister
Forestry and Parks

cc: Todd Nash - FRIAA Forest Area Manager